

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT – PROBATE DIVISION

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) General Order
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GENERAL ORDER
CONCERNING LETTERS OF OFFICE

This Order is entered in response to reports of third party refusal to accept letters of office for lack of a raised seal.

IT IS HEREBY ORDERED THAT EFFECTIVE IMMEDIATELY:

1. The Clerk of the Circuit Court of Cook County (the “Clerk”) no longer issues raised seals on letters of office. The Clerk’s office now exclusively uses electronic seals. Electronic seals shall be sufficient evidence of the validity of letters of office. Third parties shall rely on this General Order and accept the electronic seal affixed to letters of office without a raised seal.
2. Any third party’s refusal to accept letters of office for lack of a raised seal will subject them to appear before the court via motion or petition seeking reimbursement for the costs parties incur as a result of the third party’s refusal to accept letters of office with an electronic seal, including attorney’s fees.
3. Attorneys and estate representatives may present this General Order to any third party who refuses to accept letters of office for lack of a raised seal.

Dated: September 12, 2022

Enter:



Daniel B. Malone
Presiding Judge – Probate Division

